



European Funds
for Social Development



Republic
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ANNEX 3 TO THE RECRUITMENT REGULATIONS

Agreement

between:

AGH University of Krakow,

Al. Adama Mickiewicza 30, 30-059 Krakow, Poland

hereinafter referred to as the "University",

represented by Professor Rafał Wiśniowski,

Vice-Rector for Cooperation,

being the Beneficiary within the meaning of the agreement on the implementation and financing of the project under the PROM Programme – short-term academic exchange (hereinafter the "Programme"), agreement No.: BPI/PRO/2025/1/00017 concluded with the Polish National Agency for Academic Exchange, hereinafter referred to as the "Agreement with the University"

and Mr/Ms: [name and surname, PESEL number (if applicable), or passport number, and address]:
hereinafter referred to as the "Project Participant".

The Parties hereby agree on the following terms and conditions of the Agreement:

PROVISIONS OF THE AGREEMENT:

§ 1 – SCOPE OF THE REGULATIONS

1. The Parties mutually agree to carry out a scholarship exchange under the Programme in compliance with the provisions of the Agreement with the University. The source of financing for the Programme is the European Funds for Social Development 2021–2027 (FERS).
2. The Project Participant hereby declares and confirms that they have read and are familiar with the Programme documentation, the Recruitment Regulations published in the call for applications for Project Participants, as well as the obligations imposed on them under the Agreement with the University and the documents referenced therein, and that they accept them.
3. The Project Participant shall submit a declaration confirming the accuracy of their personal data, constituting Annex No. 3 to this Agreement.
4. The University shall provide the Project Participant with funding for the implementation of a short form of education (..... a brief description of the activity together with the dates on which the activity will be carried out shall be provided), hereinafter referred to as the "Activity".
5. The Project Participant receives the funding and undertakes to carry out the Activity referred to in paragraph 3.
6. The Project Participant declares that they have read and accept the terms of this Agreement. Any amendments to this Agreement requires a written form under pain of nullity.



§ 2 – DURATION OF THE AGREEMENT

1. The Agreement shall enter into force on the date of its conclusion, i.e., upon signature by the last of the Parties.
2. The Activity shall commence on and shall be completed on

§ 3 – FUNDING OF THE ACTIVITY

1. The funding for the costs related to the Activity equals PLN (in words:). The above amount consists of:
 - a) a scholarship (..... PLN, in words:),
 - b) a lump sum for subsistence and accommodation costs (..... PLN, in words:),
 - c) a lump sum for travel costs to or from Poland (..... PLN, in words:),
 - d) funding for the costs of activities specified in § 3(1) of these Regulations, including, among others, conference fees, as well as fees for trainings, courses, and workshops (..... PLN, in words:).
2. Within 14 days from the completion of the Activity, the Project Participant shall submit a relevant travel report together with a certificate confirming proper completion of the Activity.
3. Within 14 days from the completion of the Activity, the Project Participant shall submit to the University a duly completed Financial Settlement Form for the mobility.

§ 4 – PAYMENTS TO THE PROJECT PARTICIPANT

1. Within 14 days from the entry into force of this Agreement, a payment in the amount of PLN shall be ordered to the Project Participant's bank account in accordance with paragraph 4.
2. In particularly justified cases, and upon obtaining the approval of the Project Manager, the Participant may receive the payment in the form of a cash payment in PLN.
3. If the amount of funds paid to the Project Participant pursuant to § 4(1) exceeds the amount due as indicated in the Financial Settlement Form for the mobility, they shall be obliged to return the amount representing the difference between the amount paid and the amount due within 14 days from the University's approval of the Financial Settlement Form.
4. If the Project Participant fails to comply with the obligation to submit the documents referred to in § 3(3), they shall be required to return the entire amount received.
5. In the event of losing the status of a student, doctoral student, or university employee, as defined in Annex No. 3 to this Agreement, either before the start or during the exchange referred to in § 1(1), the Project Participant shall be obliged to immediately return the full amount of the funding.
6. Payments shall be made by bank transfer to the Participant's account:
Bank name: Full name of the account holder: Full account number (including IBAN/BIC codes):



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7. The Participant declares that they acknowledge that the payment referred to above may be made exclusively in Polish zloty (PLN) and no later than 30 September 2026. The Project Participant shall bear any costs arising from exchange rate differences, bank fees related to the transfer, as well as any costs resulting from providing incorrect or incomplete information necessary to carry out the transfer.

§ 5 – APPLICABLE LAW AND JURISDICTION

The award and payment of funding under the Programme shall be carried out on the basis of the provisions of this Agreement, taking into account the provisions of the Recruitment Regulations for participation in the project and the Agreement with the University. Any disputes arising in connection with this Agreement shall be resolved in accordance with Polish law.

§ 6 - FINAL PROVISIONS

1. The Court competent to settle any disputes arising from this agreement shall be the Court competent for the University.
2. This Agreement has been compiled in two identical copies, one for each of the Parties.