

❖ TAX INFORMATION OF THE COMPANY

Company name: TRAVEL STUDENT SERVICES SGA Ltd

Trading name: HERBIE

Registration Number: 8386167

Legal Office: London in Chiswick Park – Building 3-566, Chiswick High Road, W4 5YA

Herbie Shuttle Service

❖ About Us

Herbie is a new transport company based in London – private taxi service and door-to-door shuttle services from London airports to your own accommodation – able to offer a wide range of innovative services to tourists at affordable prices.

Another unique feature of our company is the opportunity we offer our clients to make reservations in the language they prefer.

What we offer:

Our aim is to satisfy our customers, and for that reason the phone bookings and the welcome service at the airport is offered by a very qualified staff able to relate with courtesy and professionalism.

The offer we propose is mainly addressed to university students interested in doing an internship and who are enrolled in these courses of study:

- Languages
- Communications
- Sales and Marketing
- Public Relations
- International Relations
- And other courses related to the ones we mentioned.

The selected students will work at the airports. It will be a part-time job, not paid, to be done in specific days and schedules that will be decided in the moment of the contract being drafted.

The main tasks for the Herbiens will be:

- Information and promotion of the services offered by Herbie
- Selling business cards of our innovative services
- Online booking, Herbie's app, email and phone reservations of our services

- Emission of official receipts
- Acceptance of cash payments or by banking POS or website

Transfer services from airports to the centre of the city:

From the innovative Shuttle door to door to the shared taxi service, or individual, or the taxi transfer, you will realize that getting around or going to London will be surprisingly easy and cheap.

Tourist services:

Herbie also has an efficient and cheap hotel reservation service, tourist visits and events. We invite you to contact us even before arrival in London to suggest the best available offers.

Interpreting and guide services:

You can take advantage of our affordable interpreters and guides. For holidays or even business trips our staff will help you to discover London and will follow you in your business appointments.

Business and VIP services: Herbie VIP guarantees companies and demanding customers 5 star facilities for which, thanks to the collaboration with prestigious partners, services will be provided with the highest level of quality in the city.

Herbie – Airport Hostess/Steward and Promoters

Herbie is based on a new concept of transportation for the city of London, able to provide not only transfer services but also a variety of innovative tourist services at accessible prices. Another unique characteristic of our company is in being able to provide our customers with booking services in their preferred language.

Herbie has been created with the ambitious goal of satisfying the needs of an ever-changing tourist market.

Our company, based both in London and in Italy, is looking for motivated people with a background in Tourism, Hospitality Management and Services.

Our offer is therefore aimed primarily at university students interested in an internship experience and enrolled in the following fields of study: Languages; Tourism; Communication; Marketing and sales; Public relations; International relations and also the courses of study related to the same listed above.

Tasks for Hostess/Steward and Promoter position:

- Help the client inside the airport;
- Lead the customer to the means of transport chosen (minicab, airport shuttle, coach, etc...);
- Interact with our guests and ensure they have a great experience;
- Delivering touristic information to the clients;

Working Location: at London's international airports (Stansted, Luton, Gatwick, Heathrow, City-Airport)

Working Conditions:

- Appropriate training and uniform will be provided;
- 8 hours per day, 5 days a week;
- Varying schedule to include evenings, weekends and holidays.

The assignment to each shift will depend on the duration of the internship, availability of work and needs of the company.

This position is unpaid but interns have the opportunity to attend Business and General English classes free of charge with CELTA qualified teachers with a certificate of attendance. Further advantage is the possibility to enjoy an international stimulating working environment.



Please send your CV to the following email address: internship@herbie.eu

Indicating the following subject: Herbie – Marketing & Sales – Airport

For more information, please see our website: www.herbie.eu