



Public call for applications for no. 10 scholarships for international students enrolling in Master's degree courses at the University of Macerata for the 2019/2020 academic year

CLOSING DATE: April 23, 2019 at 02:00 pm (Italian time)

ARTICLE 1 - Purpose, Scholarship Amount and Duration

Within the framework of initiatives to promote and sustain the internationalization of its degree courses, the University of Macerata announces **10** scholarships for international students who enroll for the 2019/2020 academic year to study full-time in a Master's degree course (two-year courses) at the University of Macerata

International students must hold a degree issued by a non-Italian institution valid for enrollment in the specific Master's degree course.

'Enrollment' means 'enrollment in the first year of a Masters' degree course. Applications from students enrolling in other years of the degree course, transferring from another degree course or transferring from another University will not be taken into consideration.

The total amount of each scholarship awarded for the 2019/2020 academic year is € 5.000,00, before taxes (which must be paid by the recipient).

ARTICLE 2 - Incompatibility

These scholarships are not compatible with other scholarships and, in particular, those awarded by MAECI (Italian Ministry of Foreign Affairs and International Cooperation) and by CRUI (Conference of Italian University Rectors) for students who are beneficiaries of international protection.

Until all administrative and academic requirements are met as set forth in this call (article 7, point 3), these scholarships are not cumulative with any scholarships awarded by the University of Macerata, by the Giacomo Leopardi School of Advanced Studies, by the Confucius Institute of Macerata or by ERDIS (Regional Authority for the Right to Education for the Marche Region).

ARTICLE 3 - Application Requirements

In order to apply candidates need to produce evidence that they meet the requirements listed below. Failure to comply will result in exclusion from the selection process.

Students must:

1. Meet requirements to enroll in the chosen Master's degree or be able to provide evidence of fulfilling such requirements upon enrollment. The admission requirements to the Master's degrees can be found at the following links:

- List of Master's degree courses in Italian: <https://www.unimc.it/it/didattica/corsi-magistrali>



- List of Master's degree courses in English: <https://www.unimc.it/en/courses/master2019s-degree>;

2. Not be a student at the University of Macerata enrolled in an undergraduate degree course, Master's degree or single-cycle degree course, nor a past recipient of a scholarship for international students from the University of Macerata;

3. Be under 27 years of age on the closing date for this call for applications.

ARTICLE 4 - Application: Terms, Process and Documents

Applications must include the documents specified below and be submitted using the online form available on the website of the University of Macerata, section "Call for applications and public competitions". Students must apply **by 2.00 pm April 23, 2019** (Italian time).

Applications must include the documents listed below. Failure to provide these documents will result in exclusion from the selection process.

- 1) A copy of the applicant's passport or other valid form of identification;
- 2) Transcript of records of the bachelor's degree, indicating the exams taken, the average mark and, where possible, the grading system adopted by the issuing University. Applicants in possession of the bachelor's degree which is valid for enrollment in the specific Master's degree must also provide a copy of the bachelor's degree diploma or a certificate issued by the University attesting the degree earned and the final mark received; the certificate must specify the maximum mark achievable and, where possible, the grading system;
- 3) A link to a video motivating the application in the language the Master's degree is taught in at the University of Macerata. The video must be at maximum of one minute in length and has to be uploaded to a platform such as Youtube or Vimeo;
- 4) A curriculum vitae (CV) in the language in which the specific Master's degree course is taught at the University of Macerata.

The knowledge of the language in which the chosen Master's degree is taught, namely English or Italian, contributes to the determination of the score for the curriculum vitae (article 5) and can be proved by:

- Certification of B2 level English (European Common Framework of Reference for languages – ECFR) if the chosen Master's degree is delivered in English, or certification of B2 level Italian (ECFR) if the chosen Master's degree is delivered in Italian;
- Certificate issued by the foreign University attesting that English or Italian was the *medium of instruction* depending on the language in which the chosen Master's degree is taught;
- selection of the option "native speaker" in the online form.

It is necessary that the qualifications for the chosen Master's Degree are obtained in time to complete the pre-enrollment procedure (if any) and to enroll in the academic year. 2019/2020.

Applicants must submit documents either in Italian or in English based on the Master's degree in which they wish to enroll. If documents are in a language other than Italian or English they need to be translated into either Italian or English. Applicants themselves may translate the documents.

At this stage, an official translation, legalization and declaration of value are not required.

Incomplete applications or applications lacking the required documents will not be accepted.



ARTICLE 5 - Evaluation Criteria, Ranking and Approval of the Ranking List

A selection Committee will be appointed by the Rector and formed by the vice-Rector for the International Relations and two members chosen from among the academic and administrative personnel. The Committee will evaluate the applications based on the following criteria:

- Grade earned for the degree issue by a non-Italian institution valid for enrollment in the chosen Master's degree course or the average of exam scores for applicants still not in possession of their degree diploma *maximum 10 points*
- Curriculum vitae *maximum 10 points*
- Contents of the application video *maximum 10 points*

The selection Committee will rank the applicants and the list will be formally approved. Should more applicants have the same score, the youngest applicant will be given priority.

The ranking list of successful applicants will be published on the official website of the University of Macerata, section "Call for applications and public competitions" in May 2019.

ARTICLE 6 – Acceptance of the Scholarship

Successful applicants will be officially notified of the scholarship award by a message sent to the e-mail address provided on the application form. Within 10 days of the receipt of the notification, the successful applicant has to officially accept the award via an e-mail to prospective.student@unimc.it as per the terms of the call. Failure to comply will result in the loss of the scholarship.

Successful applicants will have to complete enrollment in the given Master's degree course (two-year courses) at this University registering as full-time students in the academic year 2019/2020. Failure to comply will result in the loss of the scholarship.

In the event scholarships are not accepted or declined, they will be awarded to the next applicants on the ranking list.

ARTICLE 7 - Scholarship Disbursement and Requirements to Preserve Eligibility

The disbursement of the scholarship is subject to enrollment of the successful applicant as a full-time student in the given Master's degree course in the academic year 2019/2020, as well as meeting the eligibility requirements set forth below.

Scholarship money is disbursed in three installments once the awardees submit the form downloadable from section "Call for applications and public competitions", in which they provide a statement declaring under their own responsibility they are not ineligible under the provisions set forth in Art. 2 of this call, under penalty of loss of entitlement to the scholarship. Moreover, throughout the duration of the scholarship, they must also promptly inform the University of Macerata of any change in the content of their initial statement.



Disbursement is subject to the awardees fulfilling the administrative and academic requirements outlined below:

<i>Installment</i>	<i>Administrative and academic requirements</i>	<i>Amount</i>
1°	Be registered as a full-time student on the Master's degree	€ 2,000.00 *
2°	Have earned at least 6 university credits (CFU-ECTS) by 31st March 2020	€ 1,000.00 *
3°	Have earned at least 40 University credits (CFU-ECTS) by October 15, 2020 and have enrolled in the second year of the Master's degree course at the University of Macerata	€ 2,000.00*

*before taxes which must be paid by the beneficiary

The scholarship money will be transferred directly to the recipient's bank account or to a prepaid card using an international bank account number (IBAN).

Students who do not satisfy the requirements for the disbursement of the second installment by 31st March 2020, yet meet the requirements for the disbursement of the third installment, will receive the second installment together with the third one. The University credits (CFU-ECTS) to meet the administrative and educational requirements must be earned at the University of Macerata.

ARTICLE 8 **Data Protection**

All of the data provided, in whatever form, by the participants in this call will be treated in accordance with Legislative Decree no. 196 of 30 June 2003 (code regarding the protection of personal data) and the GDPR (EU) 2016/679 (the European regulation for the protection of personal data). The data will be used for the administrative purposes of this call. Each individual can, at any time, deny permission to use said data for these purposes.

ARTICLE 9 **Final Provisions**

In accordance with article 4 of Law 241 of 7 August 1990, the person in charge of this procedure is Simona Natali – Internationalization Area.

For further information, prospective.student@unimc.it +39.(0)733.2586068.

Please refer to relevant legislation for all that which is not covered in this call.

The present call for applications has been translated into English only for the purpose of dissemination. The Italian original is the only valid version of the document as far as implementation, the resolution of disputes and legal interpretation are concerned.

Macerata, 5/03/2019

The Rector
Prof. Francesco Adornato