



UJa.
Universidad de Jaén



International STAFF WEEK

July 4-8 > 2022 > Podgorica > Montenegro

AGENDA

MONDAY, JULY 4th

ARRIVAL TO UCG - REGISTRATION

TUESDAY, JULY 5th

09:00 Registration

10:00 Official Welcoming

10:10 Presentation of the University of Montenegro (UCG)

10:35 Presentation of the University of Jaén (UJA)

11:00 Coffee Break

11:30 Presentation of the University of Cádiz (UCA)

12:00 Seminar: *Digitalization and Internationalization; Erasmus Without Paper* (UCA)

13:00 Lunch (buffet style) in UCG

19:00 Visit to Podgorica city center

20:30 Free time

WEDNESDAY, JULY 6th

10:00 Seminar: *Erasmus+ KA107-KA171: Document Management and control mechanisms, calls, mobility and learning agreements, inter-institutional agreements, insurance policies, grant payment* (UJA) – **FOR ADMINISTRATIVE STAFF**

11:00 Coffee Break

11:30 Presentation of the Project Office and relevant projects

12:30 Free time

17:00 Visit to Cetinje (Royal Capital of Montenegro)

19:00 Free time

* **Academic Staff Will have a separate meeting with the Project Office and UCG academics in order to present their Departments, research interests and possibilities for future collaboration**

THURSDAY, JULY 7th

10:00 Visit to the International Relations Office – **FOR INTERNATIONAL RELATIONS STAFF**

10:30 Coffee Break

11:00 Seminar: *New Internationalization Trends (BIPs, Microcredentials, Green Erasmus, Diversity & Inclusion)* (UJA)

13:00 Free time

16:30 Bus from Podgorica to Kotor

18:00 Visit to Kotor (UNESCO heritage site)

19:30 Joint dinner

* **Campus tour for the others**

FRIDAY, JULY 8th

10:00 Seminar: *Erasmus+ Capacity Building "Fostering Internationalization at the Montenegrin HEIs through Strategic Planning"* (UCA/UCG)

11:00 Coffee Break

11:30 Conclusions and closure