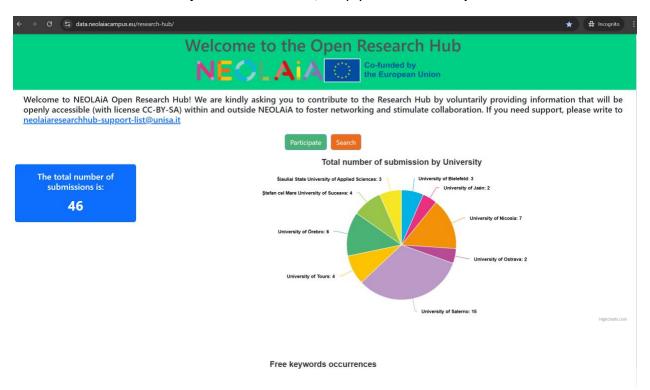
Complete Guide to Completing Your NEOLAiA Open Research Hub Profile

Welcome to the **NEOLAiA Open Research Hub!** This platform is an important initiative under the **NEOLAiA alliance**, designed to foster collaboration among researchers from nine universities across Europe. By creating and maintaining a profile on this platform, you are contributing to a growing network of academic professionals, increasing your visibility, and opening opportunities for new collaborations, funding, and research synergies. Please read through this guide to understand the full registration and profile completion process.

1. Create your profile

Go to data.neolaiacampus.eu/research-hub to access the platform's homepage. Here, you'll find information about researchers who are already registered, along with graphs and the total number of submissions. To join and contribute, simply click on Participate.



Once you click on "Participate," you'll be directed to a section that provides an overview of the platform.

Dear Professor/Researcher.

Thank you for your interest in participating in our NEOLAIA Research Hub. This will help you to find colleagues with similar research areas and interests to start collaborative projects and increase research synergies. Please read this short guide before you start so that you can prepare the information needed and speed up. Once you have all the necessary information, filling up the form will take between 3 and 5 minutes to complete. This is what we will ask you:

- Your first and last name
- Your university and affiliation
- The URL of your homepage
 - $^{\circ}\,$ please make sure that your email address is available there, as this is the way in which you can be contacted
- 3 ERC sectors you work in (refer to this list ERC_panel_structure_2024_calls.pdf (europa.eu))
- · 3 ERC sectors you are also interested in
- o refer to the same ERC list as above
- Your ORCID profile
- A set of 10 free keywords related to your research (you can choose from existing words or create new ones: as you type, existing keywords will be presented to you)

Please note that the data you provide will be used as Open Data, with the license CC-BY-SA (ATTRIBUTION-SHAREALIKE 4.0 INTERNATIONAL) and, by ticking the boxes below, you are authorising us to use and show it on NEOLAiA Research Hub. You will be asked accept the boxes below and to write your email (in one of the NEOLAiA partner universities) and you will be sent a One Time Password (OTP) that will last for an hour.

☐ By filling in the form and ticking the box on the left, you accept that the data you provide will be displayed as Open Data with the license CC-BY-SA, except for the email address, which will not be shown and will only be used by the administrators to send annual reminders to update your profile.

☐ By filling in the form and ticking the box on the left, you accept our <u>privacy policy</u>



Here, you'll also find the necessary information about the **ERC Panel Structure**, which can help you correctly complete your profile information. The document is available at this url: https://erc.europa.eu/sites/default/files/2023-03/ERC panel structure 2024 calls.pdf

Physical Sciences and Engineering PEI Mathematics All areas of mathematics, pure and applied, plus mathematical foundations of computer science, mathematical physics and statistics PEI_1 Logic and foundations PEI_2 Algebra PEI_3 Logic and foundations PEI_1 Logic and foundations PEI_2 Algebra PEI_1 Geometry and global analysis PEI_1 Geometry and global analysis PEI_1 Geometry and global analysis PEI_2 Topology PEI_2 Operator algebras and functional analysis PEI_1 PEI_2 PEI_2

To proceed with creating your profile, make sure to check the boxes confirming:

- You accept that the data provided will be displayed as Open Data under the CC-BY-SA license (your email will remain private and used only for reminders to update your profile).
- You agree to the platform's privacy policy.

After that, enter your email address and click on **Send me the OTP** to receive the One-Time Password for verification.

■ By filling in the form and ticking the box on the left, you accept that the data you pro will only be used by the administrators to send annual reminders to update your profile.		Data with the license CC-BY-SA, except for the email address, which will not be shown and
By filling in the form and ticking the box on the left, you accept our <u>privacy policy</u>		
	mambrosino@unisa.it	
	Send me the OTP	

You will now receive an email at the address you provided containing your OTP code. Copy and paste the code into the designated field and click **Login**.



2. Personal Information

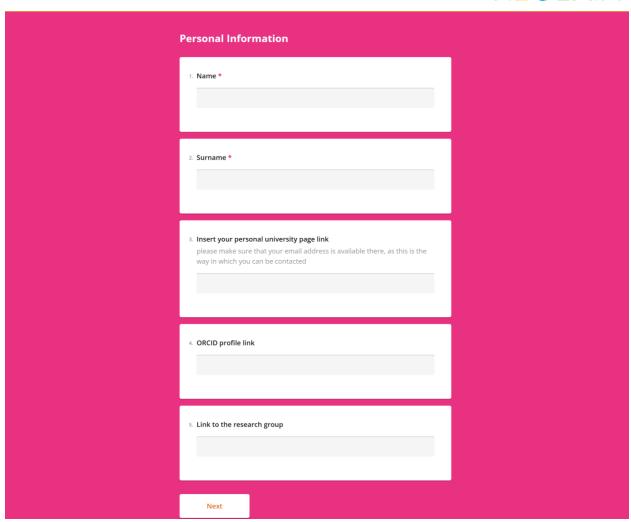
Once registered, you will need to fill out the detailed information for your profile. Here is what is required:

- Name and Surname (mandatory)
- Personal University Page Link (optional)
- ORCID Profile Link (optional)
- Link to Research Group (optional)

After completing these fields, click **Next** to proceed.

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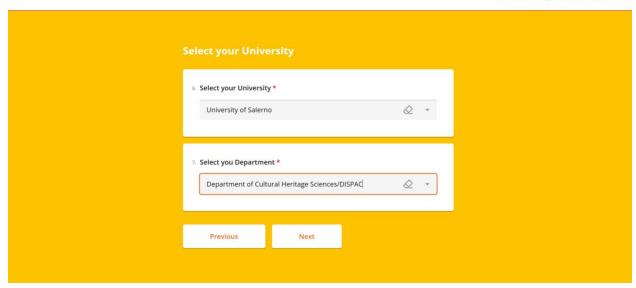




Next, select your university and the department and/or faculty you are affiliated with. Once you have made your selections, click **Next** to continue.

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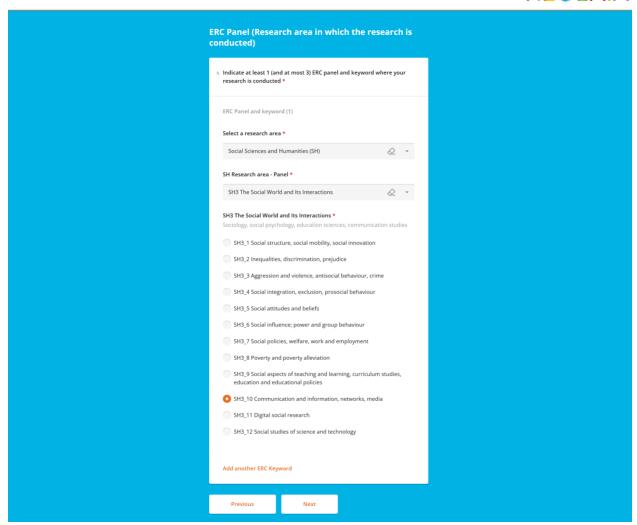




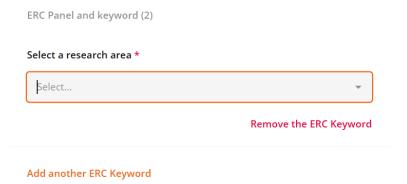
3. ERC Panel information

In this first section, you can indicate the **research areas** within which your work is conducted, selecting between a minimum of 1 and a maximum of 3. You can use the PDF provided at the beginning as a reference or find it at this link: https://erc.europa.eu/sites/default/files/2023-03/ERC_panel_structure_2024_calls.pdf





If you realize that you have added one by mistake, you can always remove it.

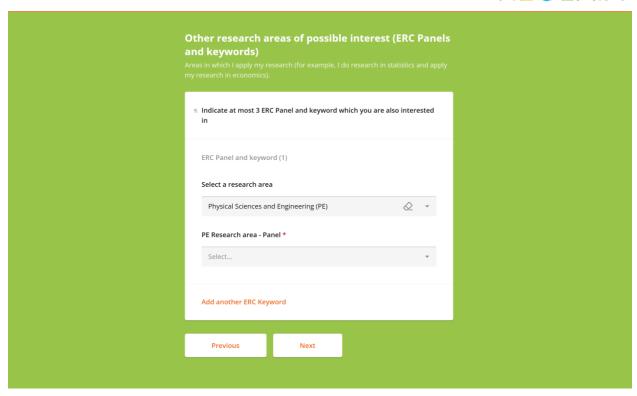


After completing these fields, click **Next** to proceed.

In this second section, you can specify other **areas of research that are of interest to you**. For example, if your research is in the field of statistics but applies to economics, you can add this as an additional area of interest.

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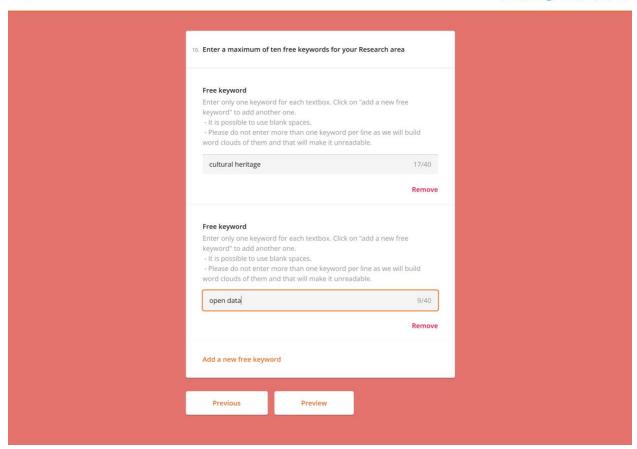
After completing these fields, click **Next** to proceed.

4. Keywords

In this section, you can add up to **10 keywords** related to your research area or interests. You may also choose to use suggested keywords if they apply to your work or leave them out entirely. These keywords help describe your research and make it easier for others to find you based on shared topics of interest.

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After completing these fields, click **Preview** to proceed.

5. Profile Recap

In this section, you will see a summary of all the information you have entered in your profile. If anything is incorrect or needs to be updated, you can edit it directly from here. Once you are satisfied with your profile, click **complete** to proceed.

Your work is now complete, thank you! You can return to the dashboard.

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Grazie!
Danke!
¡Gracias!
Ευχαριστώ!
Tack!
Děkuji!
Mulţumesc!
Ačiū!

Go to the dashboard