



University of Maribor

Faculty of Economics and Business



UNIVERSITY OF MARIBOR  
Faculty of Economics and Business  
Razlagova 14, 2000 Maribor  
Slovenia  
International Relations Office

## **ERASMUS TRAINING in Maribor**

*„...let's gain dynamic and positive experiences...“*

Practical placement: **Faculty of Economics and Business - International Relations Office**

Short description of main tasks:

- collaborating with foreign partners, universities and institutions
- administrative and other tasks, considering incoming and outgoing students
- activities in some international projects

Duration of training: **6 months**

Beginning of training: **1<sup>st</sup> April 2018 - 30<sup>th</sup> September 2018**

Conditions of payment: - Erasmus or other scholarship from home institution

Requirements:

- CV with photo and Motivation Letter to one of the emails mentioned below
- well proficient in English
- well proficient in computer programmes (Word, Excell,..)
- communicative and open minded person
- international experience
- field of study is not important

What do we offer:

- **all students benefits (food coupons, dormitory, library),**
- **work in a pleasant and international environment**
- **lively and young atmosphere in the city of Maribor**

Contact: International Relations Office  
Sanja Kocijan, MSc.  
Tel: +386 2 22 90 252  
E-mail: [sanja.kocijan@um.si](mailto:sanja.kocijan@um.si) or [feb.international@um.si](mailto:feb.international@um.si)

Deadline for application : **15<sup>th</sup> February 2018**